



## Job Description: Sessional Worker

**Post:** Sessional/Support Worker

**Place of Work:** Various

**Responsible to:** Session Coordinator/Social Support Coordinator



### Purpose of Post

To deliver a range of high quality, creative, play and social opportunities for children, teenagers and adults with disabilities and additional support needs, with a view to raising confidence, self-esteem and resilience in a group or 1:1 Setting

**Contract Basis:** Varied

**Hours:** Varied

**Rate of Pay:** £9.50ph

**Pay Frequency:** Monthly as applicable

### Duties and Responsibilities

#### Key Areas

1. Session Delivery
2. Quality Assurance

#### 1. Session Delivery

To deliver individual Play Alloa Sessions (as appropriate) under the direction of the Session Coordinator:

- To provide a range of creative and inclusive play/social opportunities
- To ensure a safe, secure and healthy environment

Including:

- Delivering a quality Session (Group or 1:1)
- Supporting Service Users of all abilities in choosing, resourcing and planning their own activities
- Resourcing Play/Youth/Lifeskills Spaces as required
- Ensuring Staff:SU ratios
- Adhering to all Play Alloa Policies, Procedures and Risk Assessments eg. confidentiality, social media, child protection, H&S etc
- Delivering Personal Care/Toileting (Session Only)
- Raising incidents and concerns
- Participating in post-session reviews
- Maintaining consistent Folders/Service User Record Books/Reports
- Maintaining Floor Books, Service User Portfolios/Discussion Boards as required
- Managing health and hygiene arrangements
- Ensuring Health & Safety incl. Normal Operating Procedures/Food Hygiene/Fire Safety etc
- Undertaking additional tasks as required



## 2. Quality Assurance

- To participate in regular internal QA system within Sessions
- To update risk:benefit assessments as required
- To ensure that activities are carried out within an equal opportunities framework
- To ensure that activities are carried out within the playwork principles and Health and Care Standards
- To ensure that activities are carried out within Care Inspectorate/SSSC Guidelines
- To ensure that all sessions adhere to statutory requirements

***NB: This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants must be prepared to disclose any convictions they may have and any orders which have been made against them.***